

NOTICE INVITING TENDERS

Tender No. BFP-Const.-03/2016-17

Invitation to bid for selection of consultant for the construction of Butterfly Park at Bhagawan Birsa Biological Park, Ormanjhi, Ranchi.

Scope of work:

JZA is inviting sealed Tenders from reputed consultants/firms/joint ventures firms with proven track record for giving the consultancy services for the construction of Butterfly Park.

The consultants has to give consultancy for the following aspects of the project:-

1. Preparation of structural design and land scaping of the park including estimates.
2. The planning and developing Butterfly and insect houses, Butterfly garden or flight aviaries.
3. Advice on the control of micro-climatic condition, heating, humidity, light levels and other atmospheric conditions within the aviary.
4. Butterfly and its sources and habitats suitable (best performing species).
5. Plants and its sources, nectar, architectural and larval food plants.
6. Butterfly health, nutrition, pests and diseases.
7. Advice on association of horticultural and entomological needs for well being of live exhibits.
8. Any other advices needed for the construction and maintenance of Butterfly Park.

General information :

Bhagwan Birsa Biological Park is a zoo recognized by the Central Zoo Authority of India under Wildlife (Protection) Act, 1972 of India. It is situated at about 20 kms from Ranchi, on National Highway no. 33, segment Ranchi – Ramgarh. This Highway passes through the zoo. The area of the zoo on the left hand side of this NH – section is called Botanical Section and that on its right hand side is called the Zoological Section. The Butterfly Park has to be constructed in the botanical section of the park in approximately 2 acres of the area.

General climatic conditions of Ranchi :-

Wind direction	:	West – East
Summer Season	:	Mid March to June
Mean Minimum Temp	:	24 ⁰ C
Mean Maximum Temp	:	37 ⁰ C
Monsoon Season	:	July to Mid September (Pre monsoon showers in 2 nd half of June)
Average rainfall	:	141 cm

[Maximum of rainfall is received during monsoon season].

Winter Season	:	October to Mid March
Mean Minimum Temp	:	10 ⁰ C
Mean Maximum Temp	:	22 ⁰ C

PART-I (TECHNICAL BID)

PART-II (FINANCIAL BID)

1. Eligibility Criteria.

Bidders having experience in undertaking similar nature of work and fulfilling the following eligibility criteria can participate in the tender process.

- a) The Bidder shall be a registered company/firm/HUF/Joint Venture having experience in giving either the consultancy services for the Butterfly Park or constructed the Butterfly Park.
- b) Certified copies of abridged balance sheets along with profit & loss account of the firm (tenderer) in support of annual financial turnover during the last 3 years, should be enclosed.
- c) The Bidder must have been in this business at least 3 years and must have successfully completed any project either in any Govt. organization /PSU / University / Institution or privately owned. (Copy of work orders to be enclosed) This work order is meant the successful implementation of the project.
- d) The Biding firm/company//HUF/Joint Venture must be a registered company under relevant act. (Attach proof).
- (g) Capability of bidder to complete this task in 90 days after issue of work order. (Attach undertaking)
- (h) Valid Sales Tax Registration Certificate/ VAT Certificate.
- (i) Bidder shall provide project plan for the completion of project.

2. Bidding Process

The bidding will be a two stage bidding process and each bidder will submit two envelopes as Indicated below:

(2.1) Envelope 1 - Technical Bid

This envelope must contain the following (along with document mentioned in Eligibility Criteria):

- (a) Proof pertaining to the eligibility of the Bidder i.e. copies of the income tax returns for the preceding three years (i.e. for the years **2013-14, 2014-15 and 2015-16**), copies of the **work order and work completion** certificates in respect of similar work executed.
- (b) Bidder' General Information.

- (c) Compliance with Technical Specifications of System Equipment's.
- (d) Details of Service / Support Infrastructure.
- (d) Acceptance of all Terms & Conditions as mentioned in the Notice Inviting Tender,
- (e) Product Brochures containing detailed description of essential technical and performance characteristics of offered components.
- (g) Audited Balance Sheet and Profit & Loss Account statements (certified by a practicing Chartered Accountant) for the last three financial years.
- (h) **Earnest Money Deposit (EMD)** by way of Demand Draft for an amount of Rs. 50000/- (Rupees Fifty Thousand only) in favour of **MEMBER SECRETARY, JZA, Ranchi**
- (i) **Cost of tender document** Rs. 1000/- as form of Demand Draft in favour of **MEMBER SECRETARY, JZA, Ranchi** or Copy of receipt in case Tender document purchased from our office.

(2.2). Envelope 2 -- Financial Bid

3. The envelopes of technical and financial bid should be enclosed in bigger envelop labeled as Butterfly Park. Incomplete tenders shall not be accepted.

4. Stage – I Technical Evaluation:

Technical bids will be opened at the schedule time at the place for evaluation of the same by the technical committee of Jharkhand Zoo Authority. Power Point Presentation on the concept plan will be required for this evaluation. Parties will come prepared for it and the evaluation process may be spill over the time. After the presentation is over the consultants/firms found technically competent/qualified will be invited to opening of the financial bids in their presence.

(i) The markings shall be given to have transparent system of evaluation. At this stage, followings things will be examined and marks will be accorded, subject to the maximum limit, shown against the criteria. Power Point presentation particularly on concept plan would be required and all bidders should come prepared with presentation:-

S.N.	Parameters	Maximum marks
1.	Qualification and competence of the key staff for the assignment/job (Technical evaluation)	
(i)	General qualification	05
(ii)	Adequacy/Suitability for the project/items of work in hand (i.e the job for which tender is being offered) as per past experience.	20

2.	Adequacy of the Concept plan:-	
(i)	Concept Plan	10
(ii)	Appropriateness of work plan and methodology proposed etc. (i.e. a written report about understanding of the objectives (10), how to implement the job (10), Design of the project (05), layout plans (10), proposed methodology and programme for carrying out the activities (15).	50
(iii)	Visual impression as to how the facility would work on completion.	05
(iv)	List of detailed technical specification of the materials proposed to be used in implementation of the project.	10
	Total	100

(ii) Each responsive Tender proposal will be given a technical score at Stage-1. A Tender proposal shall be rejected at this stage if it does not get the minimum technical score of 70 points out of the total 100 points. Only such tender proposals which would get minimum 70 marks would qualify for the next round, i.e. opening of Financial Bid.

5. Stage –II Opening of Financial Proposal (Bid)

As the presentation will be over the consultants/firms found technically competent by the Technical committee will be eligible to participate in the opening of financial bid. Financial bid will be opened in presence of technically qualified bidders at appropriate time. The information regarding the opening of financial bid will be communicated to them.

6. Award of the Contract:

Jharkhand Zoo Authority will award the contract to the successful bidder. The successful bidder has to sign a contract for execution of the project and he has to complete the project designing etc within 90 days from the date of issue of the order. The consultant has to give his services till the completion of project and maintenance for one year period.

7. Security Deposits:

The successful bidder shall submit a security deposit @ 10% of the total contract value, within the stipulated time.

8. GENERAL TERMS & CONDITIONS

1. The tender forms will be available on all working days.
2. There shall be a pre-bid meeting on at noon in the office of Member Secretary, Jharkhand Zoo Authority at Ormanjhi, Ranchi.
3. The Technical Bid should accompany a Demand Draft of Rs. 150000/- (Rupees One Lac Fifty Thousand Only) drawn on any nationalized Bank in the Name of

“Member Secretary, Jharkhand Zoo Authority” payable at Ranchi.

In case of tender document downloaded from our web site tender document fee of Rs. 1000/- (Nonrefundable) in the form of Demand Draft of any nationalized bank in the Name of “Member Secretary, Jharkhand Zoo Authority, Chakala, Ormanjhi, Ranchi”

In case document purchased from our office, receipt should be enclosed. Tender received without EMD & Tender Fee or lesser amounts will be summarily rejected.

4. No alteration or amendments shall be allowed after submission and opening of the tenders.
5. The “Technical Bid” and “Financial Bid” put on the top of the envelope shall be put in one big envelope. The big envelope should be addressed to the Member Secretary, Jharkhand Zoo Authority, Chakala, Ormanjhi, Ranchi and must reach either by **speed post / Courier / Person drop in tender box** on or before on
6. Rate should be clearly written in the columns specified. All erasures and Alterations made while filling the tender must be attested by initials of the tenderers. Over writing of figures is not permitted, failure to comply with either of these conditions will render the tender void. No advice of any change in rate or conditions after opening of the tender will be entertained.
7. Each of the tender documents should be signed by the person or persons submitting the tender in token of his/their having acquainted himself/themselves with the General Conditions of the Contract, Scope of work, Specifications, Special Conditions, etc., as laid down. Any tender with any documents not so signed is liable to be rejected.
8. The tenders submitted on behalf of the Firm shall be signed by all the partners of the Firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract similarly in case of a company, only the person authorized by the company can sign. Otherwise the tender is liable to be rejected by the JZA.
9. The list of technically qualified bidders will be published on the Notice Board of JZA on the same day or after technical evaluation.
10. The financial bids of technically qualified bidders only will be opened same day or any other day the time and date of opening will be intimated.
11. Tender shall remain open for acceptance by the JZA for a **period of Three Months** from the date of opening the financial bid which may be extended by mutual agreement and the tenderers shall not cancel or withdraw the tender during this period/extended period
12. The Member Secretary, JZA, reserves all rights to reject any tender including of those tenderers who fail to comply with the instructions without assigning any reason what so ever and does not bind itself to accept the lowest or any specific tender. The decision of Member Secretary, JZA in this regard shall be final and binding.
13. The corrigendum may be uploaded on the website as per the needs. The corrigendum will also be part of tender document. So the bidder are advised to visit the website before submission of bid.

14. In case of any dispute arising with regards to this tender or its conclusion, the decision of the Member Secretary, JZA shall be final.

10. Site :

The bidders are advised to visit the site where the park has to be constructed at Bhagwan Birsa Biological Park.

11. Project implementation

The Project will be implemented in single phase. The consultant has to provide the consultancy services on each and every aspects of construction of Butterfly Park till the completion and one year maintenance of the park. The main aspects related to Butterfly Park are enumerated in the scope of the work.

13. Payment Schedule:

Payment terms & conditions: There will be different sub stages of the payments as given below:

- (i) 50% payment will be made on the submission of structural design and its approval from the competent authority.
- (ii) The remaining 50% amount will be paid after the completion of mile stone for the project as decided by mutual consents. This 50% payment will be in different installments as per the schedule of the completion of the project.

TECHNICAL BID

(To be enclosed in separate sealed cover)

Name and address of the bidder:

Note: A DD for Rs.50000/- (EMD) should be enclosed with this bid.

1. Name of the bidder
 - a) Full postal address
 - b) Full address of the premises
 - c) Telegraphic address
 - d) Telex number
 - e) Telephone number
 - f) Fax number
 - g) E-mail
2. Total annual turn-over(value in Rupees)(Previous year)
(Copy of Balance Sheet / Audit Statement / IT returns, etc. to be attached as proof)
3. Past work details for 3 years (Attach proof)
4. Whether similar job work undertaken in the past, if so details.
(Samples to be displayed if required)

Customer	detail of consultancy services	Year
-----------------	---------------------------------------	-------------
6. Have you worked with JZA earlier? If yes, please give details of the work done.

Signature and seal of the bidder

FINANCIAL BID

(To be enclosed in separate sealed cover)

specified in the scope of work w.r.t. the following items of work :

Sl. No.	Item of work	Financial Bid as Lump Sum amount (inclusive of all taxes, fees transportation cost etc.) – In Rupees.	
		In figures	In words
1.	For providing the consultancy services for construction and maintenance of Butterfly Park for one year.		

Signature (of the bidder) :

Name :

Address :

Telephone No. / Fax no. :

Mobile No. :

Email :

**PROFORMA FOR SUBMITTING ELIGIBILITY
REQUIREMENT AND UNDERTAKING**

To

The member Secretary
Jharkhand Zoo Authority
Chakala, Ormanjhi, Ranchi

Sub: Submission of Tender for “providing consultancy services for construction of Butterfly Park”

Sir / Madam,

Having examined the conditions of contract and specifications including addenda, I/we, the undersigned, offer to undertake providing consultancy services for construction of Butterfly Park at JZA, Ranchi, in conformity with the specifications, terms & conditions of Tender.

i. I/We agree to abide by the terms and provisions of the said conditions of the contract and provisions contained in the notice inviting tender. I/We hereby unconditionally accept(s) the tender conditions of JZA tender documents in its entirety for the above work. It is certified that I/we have not stipulated any condition(s) in our tender offer. In case any condition(s) are found in our tender offer violated after opening tender, I/We agree that the tender shall be rejected and JZA shall without prejudice to any other right or remedy be at liberty to forfeit the EMD absolutely.

- i. I/We hereby submit the earnest money of the Tender [INR for mentioned work in the form of demand draft.
- ii. That, I/We declare that I/we have not paid and shall not pay any bribe to any officer of JZA for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of JZA asks for bribe/gratification, I shall immediately report it to the JZA authorities.
- iii. That, I/We undertake that JZA’s standard document shall form part of contract agreement.

We understand that you are not bound to accept the lowest or any bid, you shall receive.

Thanking you

Yours faithfully

Dated:

Enclosures

Signature of Bidder

Name:.....

Telephone:.....

Witness.....

Signature.....

Address.....